

Overview and Scrutiny Board

20 December 2011

Agenda

The Overview and Scrutiny Board will meet at the **SHIRE HALL, WARWICK** on **TUESDAY, 20 DECEMBER 2011** at **2.00 p.m.**

The agenda will be:

1. General

(1) Apologies

(2) Members' Disclosures of Personal and Prejudicial Interests

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a

(3) Minutes of the meeting of the Overview and Scrutiny Board held on 14 September 2011

The public reports referred to are available on the Warwickshire Web
www.warwickshire.gov.uk/committee-papers



2. Public Question Time

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Overview and Scrutiny Board.

Questioners may ask two questions and can speak for up to three minutes each.

To be sure of receiving an answer to an appropriate question, please contact Ann Mawdsley on 01926 418079 or e-mail

annmawdsley@warwickshire.gov.uk 5 working days before the meeting.

Otherwise, please arrive at least 15 minutes before the start of the meeting and ensure that Council staff are aware of the matter on which you wish to speak.

3. Questions to the Portfolio Holders/Portfolio Holders Update

Up to 30 minutes of the meeting is available for Members of the Committee to put questions to the Portfolio Holders (Councillor Alan Farnell, Leader, Colin Hayfield, Customers, Access and Physical Assets, Councillor Martin Heatley, Improvement and Workforce, Councillor David Wright, Finance, Governance and IT) on any matters relevant to the remit of the Overview and Scrutiny Board and for the Portfolio Holders to update the Board on relevant issues.

4. Performance Management

Phil Evans, Head of Service Improvement and Change Management, will give a verbal update on effective performance management and links to the overview and scrutiny process.

5. WCC's Transformation Programme - Achieving our Ambitions

The report sets out a proposal by which the Council will seek to deliver the transformation activities necessary and in particular outlines the review element of that transformation.

Recommendation

Overview and Scrutiny Board are recommended to note and comment upon the report, attached as Appendix A, considered by Cabinet at their meeting on 17th November, 2011.

For further information please contact Phil Evans, Head of Service Improvement and Change Management, Tel: 01926 412293 E-mail philevans@warwickshire.gov.uk.

6. Staffing reductions – reducing workforce numbers, maintaining capacity, training & development and staff morale

The savings plan agreed over the three year period to 2014 includes significant staffing reductions, which at the outset included some 1,855 potential redundancies. This report describes progress in achieving these staffing reductions and the measures taken to ensure that capacity, training, development and morale are sustained during this period.

Recommendation

That the Overview and Scrutiny Board discuss and approve the report.

For further information please contact Bob Perks, Head of Human Resources and Organisational Development, Tel: 01926 412027 E-mail bobperks@warwickshire.gov.uk.

7. Progress on Property Review

This is a progress report building upon the initial report that introduced the work on the Council's programme of Property Review presented to the Overview and Scrutiny Board on the 30th November 2011..

Recommendations

That the progress on the review of property be noted.

For further information please contact Steve Smith, Head of Property, Tel: 01926 412352 E-mail stevesmithps@warwickshire.gov.uk.

8. Big Society Fund Applications

To enable the Overview and Scrutiny Board to comment on the funding applications received and decided upon.

Recommendation

The Board is asked to:

1. Note the background and current position in relation to the allocation of the Fund
2. Consider the options for scrutinising the impact of the Fund in 2012/13.

For further information please contact Nick Gower-Johnson, County Localities and Communities Manager, Tel: 01926 412053 E-mail nickgowerjohnson@warwickshire.gov.uk or Monica Fogarty, Strategic Director for Communities. Tel: 01926 412514, email monicafogarty@warwickshire.gov.uk.

9. Work Programme and Scrutiny Review Progress Report

The Board is asked to consider the items it would wish to include in its future work programme and to consider the progress made in Task and Finish Groups.

Recommendation

That the Overview and Scrutiny Board considers:

- the draft work programme at Appendix 1 and amends as appropriate
- Comments on the progress of the scrutiny reviews

For further information please contact Ann Mawdsley, Senior Democratic Services Officer, Tel: 01926 418079 email annmawdsley@warwickshire.gov.uk.

10. Any Other Items

Which the Chair decides are urgent.

11. Dates of Future Meetings

The future meetings of the Board are scheduled as follows at 2pm on:
25 January 2012
28 March 2012

Jim Graham
Chief Executive
Shire Hall
Warwick

Overview and Scrutiny Board Membership

Councillors: John Appleton (Chair), Les Caborn, Jeff Clarke, Peter Fowler, Bernard Kirton, Tim Naylor, Jerry Roodhouse, John Ross, Dave Shilton, June Tandy, John Whitehouse, Chris Williams.

Co-opted members for Partnership matters as follows

District / Borough Council

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| North Warwickshire Borough Council: | Councillor Derek Pickard |
| Nuneaton and Bedworth Borough Council: | Councillor John Haynes |
| Rugby Borough Council | Councillor Jim Shera |
| Stratford-on-Avon District Council | Councillor Sue Main |
| Warwick District Council: | Councillor Bill Gifford |

Warwickshire Police Authority NHS Warwickshire

Clive Parsons
Janet Smith

Portfolio Holders:-

Councillor Alan Farnell - Leader

Councillor Colin Hayfield -Customers, Workforce and Partnership

Councillor Martin Heatley – Improvement and Workforce

Councillor David Wright – Finance, Governance and IT

For further information please contact Ann Mawdsley, Senior Democratic Services Officer, Resources Group, Tel. 01926 418079 or e-mail annmawdsley@warwickshire.gov.uk.